

Brookwood PTA Volunteer Opportunities

Fundraising:

Book Fair: Promote and organize the book fair sales that occur in the fall and spring. **Helpers needed with sales during book fair weeks.** Fall and spring responsibility. Chairpersons: Kathy Childress, Kim Crane, Raquel Duchesne

Chick Fil-A for Science: Promote Brookwood's monthly spirit night at Chick Fil-A. **Helpers needed to send out parent reminders on the appropriate dates.** Chairperson: Rita Rehberg

Sally Foster Campaign: For this fall fundraiser, **helpers are needed to check order forms when they are turned in and to help distribute items when they arrive.** Chairperson: Tyna Stevenson and Janet King

Spirit Sales: Helpers needed to sell T-shirts and Brookwood items to the student body. Spirit sales occur monthly during the hours of 7:30 – 8:30am or 2:30 – 3:30pm throughout the school year. Chairperson: Justine Shaheen

Communication:

Publicity/PR: Write press releases with photos about events happening at Brookwood and, after school approval, submit to newspaper. Help increase visibility of Brookwood within the community. *Chairperson needed!*

Service:

Enrichment Coordinator: Serves as the PTA liaison to the administration and staff in the development of enrichment programs for students. Assists with coordinating invited guests and special programs to enhance student learning in areas such as the arts, history, science, and outdoor education. Requires a chairman and subcommittee comprised of volunteer parents, administration, and staff. **Chairperson Needed!**

Hospitality Helpers: Helpers needed to provide food or "treats" for hospitality events (such as teacher appreciation lunches and PTA Open House events as necessary) approx. 2 – 3 times/school year. Chairpersons: Sarah Bentley, Lynsey Bethel

Media Center Helpers: Helpers needed in the Media Center to re-shelve books on a monthly basis throughout school year. Requires a minimum of 1 – 2 hours each month.

P.A.L.s, (Parents Assist Learning): Helpers needed to assist teachers in preparing class materials such as making copies, laminating, etc. Commitment: 1-2 hours per month. *Chairperson needed!*

Brookwood Ballyhoo: Work at games booths, face painting, art tables, food sales, etc. at our fall family festival to be held Saturday, October 31st, 2009. **Many helpers needed!** Chairperson: Julie Cowan

Done In A Day: For busy parents who still want to get involved. You will be called one time per year to assist in a project that will take 1-2 hours to complete.